



Jefferson County Commission
124 E Washington St, Charles Town, WV 25414

PRESS RELEASE
FOR IMMEDIATE RELEASE

Commission Seeks Applicants for Volunteer Boards- March 26, 2025

CONTACT INFORMATION:

Edwina Benites, County Administrator
Phone: 304-728-3284
Email: ebenites@jeffersoncountywv.org

CHARLES TOWN, WV (March 26, 2025) – The Jefferson County Commission intends to appoint to the following authorities, boards, commissions, or committees. Please note that the Commission recently updated the appointment policy for boards and commissions. That policy is available here:

*Current Openings- **which may close as soon as Thursday:***

- Jefferson County Planning Commission: three, three-year terms
- Jefferson County Property Safety Board: one, two-year term
- Jefferson County Board of Zoning Appeals: one, unexpired term (alternate)
- Jefferson County Development Authority: seven, three-year terms, including several unexpired terms

Upcoming Openings:

- Jefferson County Parks and Recreation Commission (*opening in June*) three, three-year terms
- Jefferson County Board of Health (*opening in June*), one, five-year term
- South Jefferson Library Board (*opening in June*), two, five-year terms

To apply to serve on any of the boards listed above, please submit a letter of interest and a resume or statement of qualifications to Edwina Benites-LM, county administrator at:

- P.O. Box 250, Charles Town, WV 25414; or
- boards@jeffersoncountywv.org

Please call the Commission Office with questions (304) 728-3284.

###